

MONICA GARCIA

Administrative Manager



As the Administrative Manager for Madaffer Enterprises and San Diego Land Lawyers, Vanessa comes to the team with a demonstrated history of working in an executive office. Company compliance is her main focus for both firms. With a strong background in accounting, business relationship management and contract management, Vanessa is responsible for bookkeeping, client agreements and billing for San Diego Land Lawyers.

Vanessa has over 20 years of experience in administrative support and 10 years of experience in event planning. She has a broad level of skills including, calendar management, project management, customer service, investment and property management, business development, client relationship management and marketing strategy. Her educational background is in Business Administration and she studied at both Grossmont College and the University of Phoenix. Vanessa is currently pursuing a certification in accounting.

With a growing family, Vanessa and her fiancé are currently raising their 18-month-old son and two French Bull dogs. They live in Northern Escondido and love to explore the outdoors in their free time.